CHANGES TO THE SOCIETY FINANCIAL RETURNS FOR 2010/2011

We have made a few changes to the Financial Return this year to more closely match the Secretarial Return

To find the correct code for expenditure it may be helpful to ask yourself "What was the <u>main</u> reason for offering financial assistance on this occasion?"

We also have spreadsheet versions of the Treasurer's for the free programs OpenOffice and IBM Lotus Symphony.

Codes to March 2010		CHANGES	Codes to use from April 2010		NOTES
INCOME			**Keep income codes as at present**		
1000	SVP Support payment received		1000	SVP Support payment received	For use by Central/District Councils only
1001	Members' donations - gross		1001	Members' donations - gross	Secret bag, donations, etc. from SVP members
1002	Gift Aid Tax refund	change of wording	1002	Gift Aid income and Tax refunds	Income received via Gift Aid and Gift Aid tax refunds
1003	Non-member donations - gross		1003	Non-member donations - gross	From anyone not a member of the SVP
1004	Church collections - gross		1004	Church collections - gross	All collections go here regardless of the purpose.
1005	Street collections - gross		1005	Street collections - gross	All collections go here regardless of the purpose.
1006	Interest		1006	Interest	Including interest received from National Office
1009	Fund Raising income - gross		1009	Fund Raising income - gross	All types of fundraising activities
1011	Legacies		1011	Legacies	Please specify the name(s) of the deceased and stated purpose of the will(s) on the quarterly return
1013/4	Other	change to one code	1013	Other	Please provide brief details on the quarterly return
4015	Fund raising expenses - gross		4015	Fund raising expenses - gross	Please show all costs here and deduct on the return
	Sub-total to calculate SVPS			Sub-total to calculate SVP Support payment	
1010	National Raffle income gross		1010	National Raffle income gross	Income only here, payments out go into code 4016
1012	Help from confs/DC/CC/NO	change of wording	1012**	Funds from other parts of the Society**	Please provide brief details on the quarterly return.**
1016	Funds for Special Works - gross		1016	Funds for Special Works - gross	For use by Central/District Councils only
1017	External grants - gross		1017	External grants - gross	This is for grants and not donations.
EXPENDITURE			**Some new codes and some re-wording and a change in the order of the codes**		
-	SVP Support payment(s)		-	SVP Support payment(s)	
4001	Youth development		4001	Local youth development	
4002	Families		4002	Material assistance to families	
4004	Elderly - own home		4004	Elderly - own home	
4005	Elderly - residential/nursing homes		4005	Elderly - residential/nursing homes	
4006	Hospital visits	change of wording	4006	People in hospitals	
4008	Homeless		4008	Homeless	
4009	Refugees/Asylum Seekers	change of wording	4009	Refugees/Asylum seekers/Economic migrants	
new	new code	New category	4052	Members' training	
4016	National Raffle paid over		4016	National Raffle paid over	Payments out only, income goes into 1010
4017	Mass stipends		4017	Mass stipends	
4007	Prison/Secure hospitals	combine and change wording			
4019	Offender care, local activities		4019	Offenders/Ex Offender local activities	
		New category	4020	Travellers (Gypsy, Roma etc)	
4022	David Young's Charity		4022	David Young's Charity	
			4025	People with mental health issues	
4032	Spiritual development		4032	Local spiritual development	
4010	Others in need	Please take the time to allocate			
4018	Transport				

Continued overleaf

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Codes to March 2010		CHANGES	Codes to use from April 2010		NOTES
4029	Loans given	these costs			
4031	Other expenditure	to other			
4050	Christmas relief	codes as			
4051	Easter payments	appropriate	4010	Other people	Please provide brief details on the quarterly return
4011	Twin payments		4011	Twinnage - Twin payments	Show twin payments separately from 4012
4012	Other Twinnage payments		4012	Twinnage - Other payments	Project payments for Twinnage
4013	Disaster Fund		4013	Disaster Fund	
4014	Administration costs	change of wording	4014	Administration and members' expenses	Please provide brief details on the quarterly return
4021	George Blount Trust				
4035	Youth SVP 11-18				
4036	Lourdes Fund				
4037	Offender Care Fund				
4038	Asylum Seekers Fund				
4039	Debt Counselling Provision	All shown under			
4040	SVP Spiritual Formation Fund	one row on the			
4041	Young Mums and Children Fund	return			
4042	Gilbert Cooper Fund				
4043	Lucy Fund				
4044	John McCloughlin Holiday Fund				
4045	Youth SVP 18-33			Special funds	Please provide brief details on the quarterly return
4023	Local SVP Special Works/Activity	Combine			
4033	Holiday/Camps Provision	into new code			
4034	Furniture Stores	4029	4029	Special works	Please provide brief details on the quarterly return
4030	Payments to confs/CC/DC	change of wording	4030**	Payments to other parts of the Society**	Please provide brief details on the quarterly return**

** When we prepare our audited accounts we have to exclude transfers of money from one part of the Society to another part as we would be duplicating income and expenditure. Central Council and District Council Treasurers will still enter Support payments received in box 1000 on the financial return.
We ask Conference/Council Treasurers to enter all other money received from any part of the Society in box 1012. All money paid out to other parts of the Society should go in the box for Special Funds, or box 4029 "Special works" or 4030 “payments to other parts of the Society”.

Please phone 020 7234 9565 for further guidance or a copy of our spreadsheet versions for OpenOffice or IBM Lotus Symphony. Email: quarterlyreturn@svp.org.uk