



Make your own collection box – activity

Leader's guide

This activity guides your group to make their own collection boxes to fundraise for the SVP. Visit our [fundraising guide](#) for further details and ideas about how to fundraise for the SVP.

Materials needed:

- Copies of collection box template (Appendix A – A4 card preferable)
- Scissors
- Glue sticks or sellotape
- Optional: coloured pens + pencils

Introduction:

- Ask the children:

What is a collection box for? Have you seen a collection box or bucket before? What charity was it for?

- Explain that they will be making collection boxes for the SVP out of card templates.

Instructions:

- Use the scissors to cut along the outside lines of the template (signposted by the scissors and dotted line)
- Optional: decorate the template
- Create folds along each line
- Cut out the dotted square by lightly folding the triangle in half and cutting it out (help may be needed for this step)
- With the square at the bottom, and making sure the logo is facing the outside, create a pyramid shape and glue and fold in the tabs

Feedback:

Decide with the children whether they will use the collection boxes at an event or take them home to collect money and bring them back to your school/parish. You can use the money for your Mini Vinnie activities/resources, or donate to the SVP (see Appendix B). You may also like to donate to your local adult SVP group.



St Vincent
de Paul Society

England and Wales

Turning Concern into Action

✉ youngvincentians@svp.org.uk

☎ 020 7703 3030

Registered charity number 1053992

A company limited by guarantee: 3174679



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www.svp.org.uk



The SVP is a charity dedicated to tackling poverty in all its forms by providing practical assistance to those in need.
If you or someone you know needs help from the SVP, email request@svp.org.uk



Payment information – for Vincentian Coordinators



Sending a cheque

Send it to: **St Vincent's, Bradford FAO:**
Olivia Stott,
Allenby House,
Rees Way,
Bradford,
BD3 0DZ

- The cheque should be made payable to SVP or St Vincent de Paul.
- On the back of the cheque please write **the school/parish name + postcode, and where you would like the money to go to.**
- This allows us to allocate your funds to those who need it quickly and ensures that we have an address to send you a thankyou.



Setting up a JustGiving page

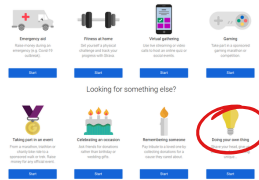
- To set up a page go to **justgiving.com**
- At the top click **start fundraising**
- Click on **Raising money for a charity**
- **Search for St Vincent De Paul Society** (SVP England and Wales) – it will look like this and you may need to scroll to find it.



St Vincent De Paul Society (SVP England and Wales)
United Kingdom

The St Vincent de Paul Society (England & Wales) is a Christian voluntary organisation which provides practical help to anyone affected by poverty and...

- Click on **“Do your own thing”**



- Type of Activity is **Appeal for a charity.**
- Add **Activity Detail**
- Add the **date(s)** of your planned event.
- Set a **target**
- Page title (**Insert activity + school/parish name and postcode**)
- Fill in **“Why are you raising money?”**



Sending a bank transfer

If you'd like to send us your funds via a bank transfer (BACs), our bank details are below. Your bank will give you a receipt as proof of payment.

Account Name: St Vincent de Paul Society (England & Wales)
Account Number: 46073051

Sort Code: 60-60-04

So that we can track your transfer and thank you for your support, email us at fundraising@svp.org.uk.

We would love to see and share all that you are doing with the rest of the SVP and the wider Church community.

Email us at aniaf@svp.org.uk

Find us on [Facebook](#) or [Twitter](#)

We love to see your news, but in order to tell everyone about what you have been doing, we will need you to fill in our **consent form**. This should be attached with any pictures that you send.

The main things to remember are:

- School groups can fundraise safely by ensuring all collections are organised and supervised by adults, and by following local rules about permissions and licences.
- If you want to collect on private property – for example a shop, supermarket or train station – you need to get permission from the owner.
- If you want to collect on street or other public properties you will need to get a licence from your local authority or police.



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